



MINUTES: Parnell Inc. Committee Meeting

Sept 30th 2014

Jubilee Building, 545 Parnell Road

Welcome – Paul Spackman

Apologies – Jock Irvine, John Bardebes, Martyn Hamilton

Paul Spackman stepped in as the chair again and opened the meeting. The meeting began at 4pm.

Attendees: Paul Spackman, (Chair)

Committee: - Rebecca Foley, Hamish Lewis, Kelvin Ricketts, Jason Galea, Dana Johnston

Parnell Inc.: - Cheryl Adamson, Nickala Hanley

Auckland Council: - Annie Inwood, Christopher Dempsey

Parnell Inc. General Manager: Cheryl Adamson

a. The minutes from the August meeting were approved, moved by Kelvin Ricketts, Seconded by Paul Spackman, all agreed.

1. AGM Requirements

- The Annual Report was handed out and reviewed by all and positive comments were received.
 - **Committee**
 - All Executive Committee Nominations were confirmed from the existing committee and Cheryl noted that no additional nominations had been received. All committee members signed the code of conduct.
 - Paul Spackman noted that Jock Irvine had formally resigned his position as chair as a result of health concerns and that he was willing to take over the chair should the rest of the committee be in approval
- Approval moved by: Rebecca Foley Seconded by: Hamish Lewis
- **RSVP Status** – Cheryl circulated the RSVP list for the AGM
 - **AGM requirements were reviewed as follows**
 - Register of members – Cheryl
 - Name tags with coloured spots - Nickala

- BID Partnership agreement ready to sign. A suggestion on the wording in the resolution to be slightly adapted to comply with the letter using “on an ongoing basis with a six-month termination period” was suggested. Annie advised that at the AGM, the Special Resolutions need to be announced, moved and seconded as a Special Resolution for it to be accepted as such.
- **Review AGM Agenda** - The AGM Agenda was reviewed and the following changes agreed.
 - Annie advised that the quorum is 6 and they have to arrive within the first 30 mins.
 - Cheryl would handle the Election of the Executive Board and the Election of Officers. Since there were no new nominations we were not obliged to accept any from the floor.
 - The process for the special resolutions was approved, but Annie asked for some revisions with regards to how we had to get all 3 budget options approved being the 2 options related to the boundary expansion and option 3 10% increase on current targeted rate should the boundary extension not be successful.
 - Christopher Dempsey said he would talk about the LTP (Long Term Plan), 10 year strategic process
 - General Business, no requests had been received in this regard
 - Cheryl gave an overview of where we were with CCTV plan/security and how this had been reflected in the 2015/2016 budgets & presentation.

3. Rehearsal AGM Presentations

- Cheryl went through the Report of the General Manager and the BID Extension Presentation. Minor amendments were suggested from the floor.
- The presentation of the Indicative Budget was discussed, incorporating suggestions from Annie re approvals.

4. Monthly Report General Manager

- Signage Bylaw submission. Cheryl gave a brief overview of the submission that had been drafted with the assistance of Grant Hewison and said she would be adding a covering letter before submitting.
- Cheryl presented various screenshots of the new website and noted that although it was taking far longer than expected, we were going to get a website about 4 times the value we were paying. However she estimated that time required from our office to bring this to completion was in excess of 200-300 hours. The overall response was positive.
- Chinese New Year – Cheryl circulated a proposal she had presented to ASB and noted that she had not had a response.
- Jason asked if we had decided yet who would be the replacement media for the BID Expansion programme, and Cheryl replied that this had not yet been decided.

5. Council Matters

- Christopher reported that the LTP 2.5 was going to affect many projects in upcoming years and would effectively put a hold on most new projects. We are currently in year 4



of a 10-year programme. When the consultation goes out for cut backs this may affect the appearance and safety of an area, as well as enforcement and licensing.

- Annie noted that the BID Partnership Programming team is going into City Transformation, in an area called Plans and Places. This takes affect as of 1 November 2014. So far Annie doesn't anticipate any change with what they are doing and how they interact with the BIDS, but there may be some changes in the future.
- Christopher reiterated that The Parnell Station had been deferred. He said they were seeing KiwiRail soon and noted that we could make a case against the deferral.

6. Other:

Paul Spackman asked the floor (particularly landlords) how they felt about the notion of creating a strategic tenant mix or 'wish list' of tenants for Parnell. This was briefly discussed and agreed we would embark on a process in this regard.

7. Next Meeting AGM 2nd Oct, 6pm

Next Committee meeting 28th Oct

The meeting was closed by Paul Spackman on behalf of Jock Irvine.