



MINUTES: Parnell Business Association Monthly Committee Meeting

4pm, 21 Jan 2020, Jasmax Boardroom, 2 Marston Street, Parnell

1. **Welcome – Paul van Dorsten.** Paul also welcomed Sarah Trotman and introduced her to the committee.

Attendees: Alan Bertenshaw, Andrew Plimmer, Brendan Drury, Hamish Boyd, Jason Galea, Lisa Caughey, Lisa Stone, Martyn Hamilton, Nick Healy,
Not in attendance – Denise Cohen, Richard Lees

Parnell Business Association: Cheryl Adamson, Carolyn Keep

Waitemata Local Board – Sarah Trotman

2. **Approval of circulated minutes** from meeting 26 Nov
Moved by.... Brendan Drury Seconded by.....Jason Galea

3. Committee

- The issue of potentially moving the monthly committee meetings to a Monday instead of a Tuesday in order to accommodate Sarah was discussed, but it clashed with several other board members weekly meetings. It was decided these would remain on Tuesdays, Sarah would attend when she could and Cheryl would meet monthly with Sarah. Future meetings last Monday of the month, March, Sept and Nov venue TBC.
- Date AGM 2020? Cheryl noted the school holidays were between 25th Sept and 12th Oct. It was agreed board members should send suggestions to Cheryl, but that lunchtime was a preferred time.
- Cheryl distributed a spreadsheet outlining committee involvement in various projects, following her meetings with individual members.
- Paul also updated the committee on the new status of Richard Lees and said Cheryl would be meeting him to chat.

4. Council/CCO's

- Meeting Annual WLB 11th Feb. Brendan would accompany Cheryl to this meeting. Cheryl explained that this meeting was really important to enrol all the new members of the local board into the objectives of The Parnell Plan as well as fulfil the annual BID agreement obligation. Sarah suggested that Ben Halliwell from AT should attend.
- Meeting Desley Simpson was arranged for the 17th Feb and Sarah would join. The objective would be to outline our priorities and seek guidance as to steps to secure funding various long term projects.
- Cheryl mentioned that she was trying to see Cr. Chris Darby, as he chaired the planning committee for the City Centre Master Plan Refresh, in order to appraise him of our views for The Strand/Grafton Gully.



5. Security

- Cheryl gave an update on Parnell City Lodge and other facilities in Parnell and reported that fortunately it had been fairly quiet the past weeks.
- CCTV update and Nirovision App – Cheryl and Martyn reported that we had received quotations for some new cameras as well as the App, but they still needed a bit of refining before presenting to the board.

6. Marketing

- 27 Jan – 16 Feb - Year of the Rat Rollout. Carolyn gave an update on the rollout, requesting committee members to please get their staff involved in social media as per the schedule distributed.
- 27 March - Faraday Festival update – Carolyn said permitting was proceeding with The Paddington applying for the alcohol permit.
- July - Elemental 2020 – Cheryl reported that ATEED funding had been denied, but the intention was still to proceed
- Décor – Date TBC
- America's Cup – presentation 21 Jan – a brief discussion took place from those members who had attended the ATTED presentation and it was agreed we should set time aside for a brainstorm on this event.

New Website – Cheryl mentioned that proposals were underway with two companies and the office was aiming for March-May as the window of opportunity to build the new site.

7. B2B meetings and other

- 13th Feb JGG (Chinese New Year Exhibition)
- 18th March House of Travel – Brendan mentioned that the Founder of House of Travel - Chris Paulsen would be coming as the key speaker On Wednesday 18 March
- April-Jun TBC. Suggestions around the table for companies to approach included Xero, Asahi, Barulho and Serko

8. Other Business

- Railway Bridge idea – Hamish gave an update on this project to Sarah and said he was waiting for a good contact at Kiwirail
- Sculpture Walk – Hamish to chat to Kevin
- Shuttle – next steps. Cheryl reported that there had been a very good response to the survey and asked Jason if he could arrange another meeting so costs could be progressed
- Composting trial – new to Parnell – Cheryl reported that Auckland Council had part funded a 6 week trial via the Waste Minimization fund and this would be commencing shortly.

9. Health and Safety –nothing to report

10. Financial & Staff/Housekeeping –nothing to report

Next meeting 24 Feb, Jasmex

