



MINUTES: Parnell Business Association Monthly Committee Meeting

4pm, 26 September 2017

2 York Street, Parnell

1. Welcome: Paul van Dorsten

Paul introduced Stephen Jones from Auckland Museum

Apologies: Dana Johnston, Johan Bardebes, John Coutts, Ricky Reddy, Stephen Jones.

Attendees:

Paul van Dorsten (Chair),

Committee Members: Brendan Drury, Carey Oldfield, Jason Galea, Jeff McCarthy, Ken Crosson, Martyn Hamilton, Paul Spackman

Parnell Business Association: Cheryl Adamson, Carolyn Keep

Approval of circulated minutes from August meeting

Moved by.... Martyn Hamilton Seconded by..... Ken Crosson, all in favour

2. Security

- **CCTV - next steps with owners.** Martyn reported that he has no further feedback as yet. The owners he is targeting are back from overseas and he will touch base for an update.
- **First Security Contract** - Cheryl reported that she would be sending out comms re implementation at the beginning of October.

3. Council and Transport

- **Parking ban - The Strand.** Cheryl reported on the groups meeting with the Waitemata Local Board and noted that they had been asked to support an onsite meeting with AT and deferring major changes until a further look into possible solutions. She also mentioned this was complicated because of NZTA owning the corridor. Cheryl said she was waiting for Jonathan to get back from leave and would then call for a meeting.

4. B2B meetings

- 20 Sept had been at Prontoprint and they had been very good hosts
- 17 Oct – The Common
- 16 Nov, Jonathan Grant Galleries



5. Marketing and Promotions

Cheryl gave feedback as follows:-

- Décor competition had closed with over 4,300 entries – which was more than the past 2 years.
- Mini- Markets
 - Cheryl mentioned that the council permits had come through very late due to all the miscommunication at Council. She also touched on the fact that a neighbour in an apartment above the Heard Building was complaining about the concept of Paws in Parnell before it even took place. Event permits and neighbours. There were also issues with getting the grass mowed at Heard Park, it was very long and untidy.
 - Paws in Parnell, 1 Oct would be the first event
 - Baker and Bloom 20 Oct, would be the first event
- Artweek, 14th Oct – last details were in place. Most of the activity was in the galleries but we were trying a small activation in Heard Park.
- Waiter's Race, entries were slowly coming in
- Christmas with Baker & Bloom, 15th Dec – planning was proceeding. Cheryl was meeting with the new Dean at Holy Trinity and would be trying to secure a church choir.
- Chinese New Year – auction venue and Webb's. Cheryl discussed the issues here and noted that Auckland Museum had also been approached.

6. AGM Prep

Cheryl went through the nominations & voting procedure.

- We had 11 places and 14 nominations.
- Each nominee will be given 1-2 minutes to introduce themselves, where you are from (company/sector as well as geographically), what you have contributed to the committee and what you see yourself contributing in the next year.
- The locality of every nominee would be on a map on screen as nominees were talking
- On entry, at the name tag table every individual registered entity member will be given one yellow card.
- Ballot papers will be circulated to holders of yellow cards only just prior to this part of the agenda by Lynch Phibbs and would be collected after voting, counted outside the room and the result then brought back into the room.
- We will not be voting for the chair at this meeting – our constitution allows for the appointment at the first meeting following the AGM.
- The committee would also ratify the 2 non voting members and the first meeting after the AGM.



Current committee

Brendan Drury
Carey Oldfield
Jason Galea
Jeff Mc Carthy
John Bardebbs
Ken Crosson
Martyn Hamilton
Paul van Dorsten
Ricky Reddy

New Nominations

Lisa Stone, Ray White
Lisa Caughey, Elephant House
Lawrence Lun, Biskit
Jing Song, Crown Range Cellar
Toby Lerew, Woolly for You

- Order of meeting – the voting would be the last item on the agenda, prior to appointment of officers (treasurer and auditor) and after the committee is announced, there will be an open Q & A/other business. No items for Other Business had been submitted as yet, the deadline was 7 days prior.
- Indicative budget and rate in the dollar. This was discussed again and resolution concluded as follows:-
Resolution to ask for a budget of \$815,00 at the AGM, with slightly amended wording. "We have forecast a modest increase in the budget to accomplish several objectives underway - but the good news is that the rate in the dollar is likely to decrease by 10% or more - depending on final CV assessments and the timing of several new developments coming on stream"
Moved by Jason Galea.....Seconded by Ken Crosson.....All in favour

Financials

- Final signed financials, board approval
Resolution – to ratify the Statement of Accounts/Annual Performance Report and audit
Moved by Paul Spackman.....Seconded.....Jason Galea, all in favour

7. **Financial & Staff/Housekeeping** - nothing additional to report

8. **Other business** - nothing additional to report

Next meetings, AGM 5th Oct, 31st Oct