



MINUTES: Parnell Business Association Monthly Committee Meeting

4pm, 30 Jan 2018

2 York Street, Parnell

1. Welcome: Paul van Dorsten

Apologies:, Ken Crosson, Martyn Hamilton, Stephen Jones, Vernon Tava.

Attendees:

Committee Members: Brendan Drury, Carey Oldfield, Jason Galea, Jeff McCarthy, John Bardebes, John Coutts, Lisa Caughey, Lisa Stone, Ricky Reddy, Paul van Dorsten

Parnell Business Association: Cheryl Adamson, Carolyn Keep

Approval of circulated minutes from Nov 17 meeting

Moved by... John Bardebes Seconded by.....Lisa Stone, all in favour

2. Heath and Safety

Cheryl highlighted the incident experienced by our day patrol officer Karina Wheeler, with skateboarding youths in December. This had been outlined in detail in the monthly report. Karina was still off work and seeing a head trauma specialist. Cheryl noted that as Karina was an employee of First Security, they had actioned the relevant Health and Safety protocol, but PBA was concerned for her health.

Cheryl said she had not yet managed to follow up on the insurance from the second party as yet, but we still had lots of time as renewals ere only due mid-year.

3. Committee

- **Auckland Museum** – Cheryl mentioned that Stephen Jones had resigned and she would be chatting to them about a replacement.
- **Sub Committees. The various subcommittees would meet before the Feb quarterly**
 - Strategic/KPI's - Meeting Carey & Paul 2nd Feb
 - Bus/Networks – Lisa and Ricky had already met with the PBA team and would have suggestions for the Feb meeting
 - Security contract - Jeff/John, will need to meet with First Security pre Feb meeting
 - CCTV - Martyn, will organize CCTV review pre Feb meeting
 - Advocacy – Jason ongoing, cycleways etc, Cheryl would arrange to meet John John Coutts about the station, tunnels, shuttle etc.
 - Environment - Ken – meeting for Parnell Precinct Plan being organized by council for 12th Feb.
 - Marketing – Need to meet Brendan and Lisa before Feb meeting to discuss ideas



- Budget and Finance – Jason and Paul, Cheryl would update pre Feb meeting, including the outcome of the rate in the dollar post the AGM.

4. Security

- First Security - Cheryl mentioned that she was concerned about the impact of Karina being off work for such a long time, as the replacement staff did not compare at all. John Bardebes said he agreed and was going to ask where anyone had been in the last week or so, as her presence had been missed. Cheryl said she would be raising that issue with First Security in their meeting the following day.
- CCTV – Cheryl reported that Martyn has said he hoped he was close to concluding a deal with some of his landowners for CCTV installation. She also mentioned that Callum Baker had requested a quote for his property cnr. Parnell Road and Garfield. Other strategic locations were discussed and John Bardebes said he may be able to assist with Cheshire Street.

5. Council and Transport

- Cycle lanes – Jason reported on a recent letter from AT regarding the Gladstone cycleways, noting the tone was far more reassuring than previous correspondence. He suggested we revert saying we wanted a proper workshop and not an online forum.
- LTP – Cheryl mentioned the consultation was soon to commence on the 10 Year Council Budget or Long Term Plan. This was lengthy work and several BIDS were combining efforts on areas of common interest. There would also be council run public forums advertised in the general media.
- Cheryl gave an update on Parnell Station and the Carlaw Park pathway and noted that Summerset had finally agreed to a formal managed parking solution on their property and she would be meeting them very soon. This empty property had been identified as a posing several security risks.

6. Marketing and Promotions

- Chinese New Year – 16th Feb – 4th March
 - Cheryl reported they had a few significant recent challenges regarding this promotion including the liquidation of Mossgreen-Webb's which had been the auction venue. Jonathan Grant Galleries had agreed to step in thankfully. Barfoot & Thompson would source the auctioneer.
 - The Cultural Day had been cancelled due to the fact that we were unable to secure a Lion and Dragon dance troupe. This had been replaced by the Dog Walk organised by Central Bark and Strand Vet.
 - Cheryl highlighted some of the other activities including the fact that we had secured Annie Evans (Miss NZ) as our ambassador.
- Markets
 - Paws in Parnell. The next 2 events were scheduled for early Feb and early March. The March event would carry some of the Chinese New Year flavour. Various suggestions and discussion ensued about future permits



and the review of the event, which was going to be prepared by the team. The board expressed their feelings that the complaint of one person should not be able to halt a successful event.

- Baker and Bloom, 16th Feb. Cheryl mentioned how the report had highlighted our disappointment with the event on the 15th Dec.
- Cheryl closed by re-stating the learning that it was really difficult to get people to just come to events to 'hang around' in Parnell. Generally visits were destination driven. The PBA team had already met and some new recommendations would be presented in the Feb meeting after chatting to Brendan and Lisa.

Lisa and Cheryl both reported that Parnell had experienced a very good December and several retailers had reported significant increases in turnover compared to the previous year. Certain retailers had also commented they felt the concierge initiative was paying dividends.

7. Financial & Staff/Housekeeping – nothing further was discussed

8. B2B network meetings

- 15 Feb, Crown Range Cellar – launch CNY. Cheryl reported that in addition to hosting our March B2B, Crown Range Cellar were sponsoring the wine for the auction.
- 20 Mar – Holy Trinity, Bishop Selwyn Chapel – Paul van Dorsten suggested that we make this a 'bring your partner' event
- April – Parnell Bowling Club had recently been refurbished and were keen to host this event. Paul suggested we see if we can play bowls on this evening. Carolyn said we were meeting them the following week and would revert.

9. Other business?

- 195 Parnell Road. Jeff gave feedback that he had been in touch with the landowner who wished to repair the roof. He had subsequently notified adjacent landowners as they may need carpark access for the scaffolding. He noted that not all adjacent landowners had expressed proactive co-operation. Jeff also tabled the fact that he had been in touch with 2 of the major supermarket groups with a view to interesting them in leasing the property.
- Cheryl tabled the fact that the Catholic Church had requested that Rachael Burn represent them as a member. Paul confirmed that he supported Cheryl's response to ask them to create a separate email for Rachael in order to enable us to identify responses 'officially' sharing the view of the church versus the personal viewpoint of Rachael as a resident. Certain committee members asked Cheryl to please confirm their status as contributing members.
- Boardroom chairs – Cheryl noted that she had received 2 quotations for new chairs to accommodate the full board, but felt the funds would be better spent having meetings in another location as the room was quite small for up to 16 people.
- Anzac Day week – April committee meeting. Cheryl suggested this was moved as since Anzac Day was in the middle of the week, many people may be on leave. May 1st was suggested as an alternative.



- Jeff asked if we knew what was happening to the property on which The Windsor was located, as that was now empty. Cheryl responded that she was trying to secure a meeting with Vantage Group who were the landowners and had heard that their initial proposal had been denied consent.

The next meeting would be the 27th Feb 2018, venue to be advised.