



**ACTION LIST FROM THE
SUMMERSET PARNELL - CLG MEETING NUMBER 2
3 November 2022**

Attendees: David, Paul, Colin, Jenni, Luke, Nick Denham (oxcon.CLL), Kate (oxcon.CLL), Rosina, Steve, Brendan, Jon

Agenda Item	Notes and Action points	Who	Due date	Agenda Item	Date Completed
Protocols	Chatham House rules to apply: IE No one to quote anyone outside of the meeting Non-verbatim minutes and actions to be recorded.	All	N/A		
Council Attendance	Chair to have a side bar discussion re Council's attendance at meetings,	Chair			
Newsletter	CLG to liaise with Kate re access to CLG database list/ email list	Luke			
Minutes	Distribution of minutes – draft to be provided to Chair. Reviewed by Chair then distributed to CLG group	Minute taker and Chair	N/A		
Attendance at CLG meetings	As CLG members are now appointed, attendance at meetings by other members of community are to be by exception only (and with the Chair's prior approval)	Chair	N/A		
Summerset update	Enabling works are now more likely to commence in early 2023				
Management plans	The necessary management plans were provided to the CLG on 21 October. Feedback needed from the CLG as soon as possible.	CLG	ASAP		



	(Note: Summerset provided reconfirmation in the meeting that the Management Plans are for enabling works phase only)				
CMP	Complaints – process and timeframe for response to neighbourhood complaints to be confirmed.	Summerset			
Landscape plans	<p>CLG made a request for more detail for the Enabling Works portion. It was noted that there isn't much landscaping in this portion of works.</p> <p>Pavement surface to be clarified</p> <ul style="list-style-type: none"> a) Summerset to re-distribute wider RC landscape plans – Brendan to Jenni. b) Summerset to issue more detail behind Enabling Works landscaping c) Summerset to consider screening for Gibraltar Cres residents (trees or similar) (it was acknowledged that this scope would be outside of the resource consent) 	Summerset to provide more detailed plans			
Noise and vibration	CLG to provide comments to Summerset (see below).	CLG Members			
CTMP	<p>CLG to provide comments to Summerset</p> <ul style="list-style-type: none"> a) clarification re Pedestrian route on northern side vs sometimes changeable b) trade vehicle carparking on site <p>(see below).</p>	CLG Members			
Experts	The respective Summerset and CLG transport and noise/vibration consultants are to confer to discuss, identify and, where possible, resolve remaining issues w.r.t the CTMP and CNVMP, and report back.	Summerset & CLG	ASAP		



General					
Resource Consent Plans	Summerset to provide CLG with set of RC plans	Summerset			
Trade vehicles	Summerset to update TMP to include clarification of trade vehicle access protocols	Summerset			
Complaints	Resolution process to be defined	Summerset			
Next meeting	Next meeting to be determined on close out of action items above. Late afternoon time requested for next meeting ie a 5pm meeting time.	All			

